



Basuguan ng Pilipinas

Embassy of the Philippines

Ottawa

ANNOUNCEMENT

The Philippine Embassy in Ottawa will hold consular outreach missions in:

St. John's, Newfoundland and Labrador

WHEN: 10-11 April 2012	WHERE: St. Augustine Anglican Church 1 Westerland Road St. John's, NL Tel: 709-7531931
TIME: Tuesday, 10 April, 3:00 PM – 9:00 PM Wednesday, 11 April, 9:00 AM – 1:00 PM	Contact Person in St. John's: Hazel Ouano Alpuerto Philippine Honorary Consul General Tel: 709-7542823 Email: hazel_ouano@yahoo.com

Halifax, Nova Scotia

WHEN: 12-14 April 2012	WHERE: World Trade Convention Centre Halifax 1800 Argyle Street, Halifax NS B3J 2V9
TIME: Thursday, 12 April, 10:00 AM – 6:00 PM Friday, 13 April, 9:00 AM – 4:00 PM Saturday, 14 April, 9:00 AM – 3:00 PM	Contact Person: Philippine Embassy Merly Halili or Jiji Gonato Tel: 1-613-2331121 Email: merlita.halili@philembassy-ottawa.com josephine.gonato@philembassy-ottawa.com

Applicants are requested to take note of the following requirements:

1) Application for passport renewal

To ensure an orderly delivery of service, applicants should contact Ms. Merly Halili or Ms. Jiji Gonato of the Philippine Embassy in Ottawa (Tel: 1-613 2331121) for an appointment slot. **Appointment slots will be given out on a first come, first served basis.**

Accepted applicants are requested to:

- Come in decent attire with collar and sleeves (avoid wearing shirt/blouse in light blue color) for the photograph taking. They will also be asked to remove earrings, eyeglasses, hair accessories and any facial jewelry.
- Bring the following:
 - a) duly-accomplished e-passport application form (downloadable from www.philembassy-ottawa.com)
 - b) original passport
 - c) photocopy of data page (or first page) of passport
 - d) photocopy of work permit or permanent resident card
 - e) Cash payment of C\$69 (exact amount only)
 - f) Xpresspost envelope with signature sticker

2) Application for notarial services

- a) Download and present the duly-accomplished document to be notarized (downloadable from www.philembassy-ottawa.com)
- b) photocopy of data page (or first page) of passport
- c) photocopy of work permit or permanent resident card
- d) Cash payment of C\$28.75 per document (exact amount only)

3) Application for dual citizenship

- a) Please see list of requirements from www.philembassy-ottawa.com

4) NBI clearance fingerprinting

- a) NBI Form No. 5 (available from consular officer)
- b) One 2" x 2" photograph
- c) Cash payment of \$28.75

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