



**Haruguan ng Pilipinas**

**Ottawa**

**Embassy of the Philippines**

## ANNOUNCEMENT

The Philippine Embassy in Ottawa will hold consular outreach missions in:

### St. John's, Newfoundland and Labrador

<b>WHEN:</b> 01-02 October 2013	<b>WHERE:</b> The Guv'nor Inn 389 Elizabeth Avenue St. John's, NL
<b>TIME:</b> Tuesday, 01 October, 10:00 AM – 5:00 PM Wednesday, 02 October, 9:00 AM – 4:00 PM	<b>Contact Person in St. John's:</b> Ms. Cecilia Abuque Tel: 709-7288871 Email: <a href="mailto:caabuque5740@gmail.com">caabuque5740@gmail.com</a>

### Halifax, Nova Scotia

<b>WHEN:</b> 04-06 October 2013	<b>WHERE:</b> World Trade Convention Centre Halifax 1800 Argyle Street, Halifax NS B3J 2V9
<b>TIME:</b> Friday, 04 October, 9:00 AM – 4:00 PM Saturday, 05 October, 9:00 AM – 4:00 PM Sunday, 06 October, 9:00 AM – 12:00 NN	<b>Contact Person in Halifax:</b> Elizabeth Eustaquio-Domondon Tel: 902-4453998 Cell: 902-4888981 Email: <a href="mailto:elizabeth.eustaquio@gmail.com">elizabeth.eustaquio@gmail.com</a>

Applicants are requested to take note of the following requirements:

#### 1) Application for passport renewal

To ensure an orderly delivery of service, applicants should contact Ms. Merly Halili or Ms. Jiji Gonato of the Philippine Embassy in Ottawa (Tel: 1-613 2331121) for an appointment slot. **Appointment slots will be given out on a first come, first served basis.**

Accepted applicants are requested to:

- Come in decent attire with collar and sleeves (avoid wearing shirt/blouse in light blue color) for the photograph taking. They will also be asked to remove earrings, eyeglasses, hair accessories and any facial jewelry.
- Bring the following:
  - a) duly-accomplished e-passport application form (downloadable from [www.philembassy.ca](http://www.philembassy.ca))
  - b) original passport
  - c) photocopy of data page (or first page) of passport
  - d) photocopy of work permit or permanent resident card
  - e) Cash payment of C\$69 (exact amount only)
  - f) Xpresspost envelope with signature sticker

#### 2) Application for notarial services

- a) Download and present the duly-accomplished document to be notarized (downloadable from [www.philembassy.ca](http://www.philembassy.ca))
- b) photocopy of data page (or first page) of passport
- c) photocopy of work permit or permanent resident card
- d) Cash payment of C\$28.75 per document (exact amount only)

#### 3) Application for dual citizenship

- a) Please see list of requirements from [www.philembassy.ca](http://www.philembassy.ca)

#### 4) NBI clearance fingerprinting

- a) NBI Form No. 5 (available from consular officer)
- b) Two 2" x 2" photograph (recently-taken)
- c) Cash payment of \$28.75



Ottawa, 30 August 2013